

Summary: P. Jackson's workers completed a checklist for each cottage. If a number is listed next to an item, it means the workers checked that item on that cottage's checklist.

(The numbers correspond to the numbered cottages on the attached map of

Cottage: _____ The property)

Directions: Check the work completed on this cottage on the list below.

(References are to the Forensic Report)

1. Dining Room (Nook) Bump-Outs:

ALL checked Add fillet sealant joint to close off decorate trim and touch-up paint at trim boards at base of wall. (see page 3, photo 3).

2. First Floor Windows:

ALL Add fillet joint and touch-up paint at trim board on Hardi panel (see page 4, photo 4, and page 5, photo 1).

3. Chimney Chases:

3, 18 Replace and paint trim boards with improperly sloped end cuts (see page 8, photo 2).

3 Bad cut panel will be replaced on chimney chase, touch up paint as required (see page 6, photos 1 & 2)

4. Exposed Beams:

1, 5

6, 12 Cover the non-cedar ones with metal caps at units #1, #5, #6, #12 (see page 9, photos 2 and 3)

5. Utility Penetrations:

3, 11, 12, 13, 14, 16, 17, 19, 20, 21, 22, 23

____ Add sealant (see page 13, photo 1).

6. Decks, Porches and Balconies:

____ Add sealant as necessary to deck-siding junctures (see page 13, photos 2 and 3). ALL, except 13 & 15

____ Fill gaps between wall trim and deck handrail frame with new wood trim and paint (see page 14, photos 1, 2 and 3) 11, 17, 18, 19, 20, 21

____ Add sealant as necessary at termination of flashing at juncture between wallboards and decks (see page 13, photo 4). ALL except 4, 13,

____ Install flashing sequenced with building paper, siding and paint as necessary (see page 14, photo 4, and page 18, photo 1). ALL except 6, 14, 15, 18, 19, 20

____ Caulk seams and touch-up paint as necessary at seams in wood porch columns (see page 16, photos 1 and 2). ALL except 13

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7. Roof Extensions:

None checked

Install, as necessary, wood trim with sloped top edge to deflect water above rake boards, and apply sealant (see page 15, photos 1,2,3 and 4).

Seal or caulk all exposed nail heads at roof/wall junctures (see page 4, photo 3, and page 11 photo 4)

ALL checked except 13, 14, 15, 18, 19, 20, 21

8. Siding:

Trim siding and corner boards at roof junctures so they terminate at least one inch above the roofing. (see page 9, photo 1). ALL except 2, 13, 14, 16, 17, 23

Add fasteners at separated siding to secure siding. Touch up paint on fasteners. (see page 7, photo 1 and 2, and page 6, photo 4) 1, 12, 20

Provide diverter flashing where missing at chimney chases and sidewall to roof conditions as applicable. (see page 11, photo 1 and 2, and page 12, photo 1). 3, 7, 11, 18, 21, 23

ALL Provide sealant where sealant was not originally applied at seams between siding and trim. (see page 12, photo 3).

9. Window Trims:

21 Repair, prime and paint broken-off end (see page 8, photo 1).

Prime and paint exposed end cuts. (see page 7, photo 4) 11, 12, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23

ALL Provide sealant where more than 1/8" gap. (see page 11, photo 3) 21 needs paint touch-up

10. Dormers:

7 Install building paper, siding, sealant and paint as necessary on dormer walls where siding is missing (see page 10, photos 3 and 4).

11. Dryer Vent Faceplates:

1 Paint as necessary (see page 8, photo 3)

12. Gutters:

None Position correctly as necessary (see page 8, photo 4).

Work Completed by _____ (Signed)

Date: _____

